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Burrillville Sewer Commission
Regular Meeting of 12-9-2008
Board Room of the BWWTf

Members Present: Don C. Wolfe – Chairman
Wallace F. Auclair – Vice Chairman
William Andrews – Commission Member

Also Present: Walter J. Kane, Attorney for the Commission
James J. Geremia, Geremia & Assoc., Inc.
John Martin III, Superintendent
Richard Bernardo, Director DPW
Ronald Beaudry, Resident
Peg Franklin, Office Manager
Stacey Richard, Financial Aide

Mr. Wolfe opened the meeting at 9:05 A.M.

Agenda Item – Question of accepting the minutes of the Regular Meeting of November 18, 2008; and the question of dispensing with the reading of said minutes.

Voted – Mr. Auclair made a motion to accept the minutes of the Regular Meeting of November 18, 2008 and to dispense with the reading of said minutes. The motion was seconded by Mr. Andrews.

Public Comment: None

Correspondence Cont. from November Meeting:

09-04-31 – Letter from Ronald Beaudry requesting waiver of user charge fees for property located at 60 North Shore Drive

Discussion – Mr. Beaudry addressed the Commission and presented pictures of the current condition of the home. Mr. Beaudry stated that the electricity has been shut off since June therefore there is no water usage at the property. Mr. Wolfe asked if a certificate of occupancy would be needed once the work was complete. Mr. Beaudry stated that he would. There was some discussion on how the Commission would be notified once the certificate of occupancy is issued.

Voted – Mr. Auclair made a motion to waive the sewer fees for Mr. Beaudry until a certificate of occupancy has been issued for the property. The motion was seconded by Mr. Andrews.

Correspondence:

09-06-49 - Letter from Jane Foster, 180 Joslin Road, Glendale, regarding connection to the sanitary sewer system

Voted – Mr. Auclair made a motion to receive and file. The motion was seconded by Mr. Andrews.

Mr. Wolfe asked Mrs. Franklin to send a letter to Mrs. Foster asking her to update the Commission on her connection status at their March 2009 meeting.

09-06-50- Letter from Rene & Dorothy Cardon requesting an extension to connect their property located at 100 Joslin Road to the sanitary sewer system

09-06-51 – Letter from Nasonville Fire Station requesting an extension to March 31, 2009 to connect the building

09-06-52 – Letter from Robert & Kathleen Fernandes requesting an extension till spring of 2009 to connect their restaurant, Casa Fernandes, to the sanitary sewer system due to budget constraints at this time

09-06-53 – Letter from Jane Burlingame, 170 Joslin Road, Glendale, requesting an extension till Spring of 2009 to connect her property to the sanitary sewer system

Voted – Mr. Andrews made a motion to grant an extension until July 1, 2009 to Rene & Dorothy Cardon, Nasonville Fire Station, Robert & Kathleen Fernandes, and Jane Burlingame, and that they update the Commission on their connection status by March 2009. The motion was seconded by Mr. Auclair.

Agenda Item – Report on residents of Contract 19B-1 not connected/no extensions requested

Discussion – Mrs. Franklin stated that the mail keeps coming back for the property at 1045 Douglas Pike. Mr. Andrews stated that he would see what he could find out for a contact for the property. There was also some discussion on the Legion Hall property on Victory Highway. Mr. Andrews stated that it is unclear who is responsible for this property right now. Mr. Kane suggested that the Legion Hall be struck from the list and that Joe Raymond file a notice of condemnation. Mr. Bernardo stated that he would send correspondence regarding this property. Mr. Kane stated that for everyone else on the list should be notified that fines are running.

Voted – Mr. Andrews made a motion to send a notice of violation to the people who have not connected for Contract 19B-1, excluding the Legion Hall. The motion was seconded by Mr. Auclair.

Attorney's Report:

Mr. Kane suggested that if the Rules and Regulations are reasonably satisfactory to the Commission they should advertise it with a date for a Public Hearing. Mr. Kane also suggested that the private sewer systems, that are going to be affected by the new Rules and Regulation, be sent a letter notifying them of the changes. Mr. Kane stated that a copy should also be sent to the Town Clerk and Town Manager.

Voted – Mr. Andrews made a motion to set the date for the Public Hearing on January 22, 2009 at 7:00 P.M. The motion was seconded by Mr. Auclair.

Voted – Mr. Auclair made a motion to accept the attorney's report. The motion was seconded by Mr. Andrews.

Engineer's Report:**Geremia & Associates, Inc.****Report on final comments on the Sewer Ordinance**

Review of sewer fees – The Commission reviewed the sewer fees Mr. Geremia had provided and some changes were discussed.

Letter regarding the Sewer Tie-In Loan Fund (STILF) – Mr. Geremia Stated that he had prepared an application for SRF for the sewer tie-in loan for the Commission's review.

Voted – Mr. Auclair made a motion to accept the engineer's report. The motion was seconded by Mr. Andrews.

Beta Group, Inc.

Letter from William Skerpan, Beta Group, Inc. regarding submission of "Order of Approval" application to RI Dept. of Environmental Management for the School Street Ejector Station Improvements - Mr. Bernardo asked if the proposed pump station was going to be in the same location as the current one. Mr. Martin stated that the new pump station was proposed to go between the current location and the field house.

Voted – Mr. Andrews made a motion to accept Mr. Skerpan's letter. The motion was seconded by Mr. Auclair.

Superintendent's Report:

Mr. Martin presented the Superintendent's report for the month of November.

SUPERINTENDENTS REPORT

Month of November 2008

1. OPERATIONS:

A.	<u>Influent to Treatment Facility :</u>	M.G.	Date Occurred
	Average daily flow	0.7980	N/A
	Maximum daily flow	0.9730	25-Nov
	Minimum daily flow	0.7130	05-Nov
B.	<u>Biochemical Oxygen Demand :</u>	Percent removal	Average Concentration
	E.P.A./ D.E.M. requirement	> 85.0%	< 30.0 mg/l
	Facility achieved	97.6%	6.3
C.	<u>Total Suspended Solids :</u>		
	E.P.A./ D.E.M. requirement	> 85.0%	< 30.0 mg/l
	Facility achieved	97.3%	8.7
D.	<u>Total Phosphorus :</u>		
	E.P.A./ D.E.M. requirement	N/A	< 1.00 mg/l
	Facility achieved	87.3%	0.75
E.	<u>Total Ammonia :</u>		
	E.P.A./ D.E.M. requirement	N/A	< 31.5 mg/l
	Facility achieved	79.0%	5.7
F.	<u>Disposed Sludge :</u>		
	Dry Tons disposed of	31.31	
	Number of loads removed	24	
	Average dry tons/load	1.30	

2. COLLECTION SYSTEM OPERATIONS:

There were two call-ins during the month. One at School St. ejector station and one at the Mohegan pump station. All were alarm reset's and station returned to normal operation.

Mr. Martin stated that he had included a project progress report with his report.

Voted – Mr. Andrews made a motion to grant one extra personal day to the employees of the treatment plant. The motion was seconded by Mr. Auclair.

Voted – Mr. Andrews made a motion to accept the Superintendent's report. The motion was seconded by Mr. Auclair.

Agenda Item – Discuss Capital Improvement Budget Request for FY 2011 from John Mainville, Town Finance Director

Voted – Mr. Andrews made a motion for Mr. Martin to update the capital improvement budget by one year and submit it to Mr. Mainville. The motion was seconded by Mr. Auclair.

Sewer Use Write-Offs

Voted – Mr. Andrews made a motion to approve the sewer use write-offs in the amount of \$354.91. The motion was seconded by Mr. Auclair.

Being no further business to come before the Commission, Mr. Andrews made a motion to adjourn. The motion was seconded by Mr. Auclair.

Sincerely,

A handwritten signature in cursive script that reads "Stacey Richard".

Stacey Richard
Financial Aide